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Opportunities for
VOCATIONAL TRAINING IN NEW YORK CITY

Compiled by
ELSIE BORG GOLDSMITH

VOCATIONAL SERVICE FOR JUNIORS
17 Lexington Avenue, New York City

PRICE, TWENTY-FIVE CENTS

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Vocational Training in New York City

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PUBLISHED BY
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FOREWORD

THE Vocational Service for Juniors gives scholarships to boys and girls between fourteen and eighteen years, who would otherwise be forced out of school by economic conditions, to enable them to get the education and training that seem likely to develop their highest powers as men and women and as working members of society.

With the permission of the Department of Education and the helpful cooperation of individual principals, the Vocational Service for Juniors maintains counselors in elementary and Junior High Schools. By means of questionnaires, intelligence and other tests, talks on occupations, conferences with teachers, nurses and parents, and individual interviews, they help boys and girls to make an intelligent choice of their next step in education or if necessary of work.

The Vocational Service for Juniors seeks to complete this process of vocational adjustment through its employment bureaus which place workers under eighteen years of age in investigated positions, chosen as far as possible to meet the needs and ambitions of the individual, and which follow them up when placed.

These three fields of activity afford the Vocational Service for Juniors an opportunity for close relations with adolescent boys and girls and some understanding of their varying interests and problems, as well as a rather intimate knowledge of school and working conditions. To put all the information and data which it thus acquires at the disposal of the community is one of the aims of this organization. It is with this in mind that the study "Bank Positions" and the bibliography "Investigations of Industries in New York City" have been published and that this Directory, thanks largely to the generosity of Mrs. Elsie Borg Goldsmith, has been undertaken.

This foreword is meant not so much to describe the work and aims of the Vocational Service for Juniors as to ask all readers to tell it frankly how it can be of greater use to workers in the same field and to the community at large.

ALICE K. POLLITZER, *Director.*

PREFACE

THIS book is issued in the belief that it will fill the need for a revised edition of the Directory published in 1918 by the Committee for Vocational Scholarships and entitled "Opportunities for Vocational Training in New York." In this book an attempt has been made to show the changes which have occurred in the educational field since 1918, and to mention the schools which have been started since that date, as well as the older schools. Furthermore, a limited number of private schools has been added.

It is expected that this Directory will be of aid to teachers, to counselors, and to parents in guiding adolescent children into the training for vocations best suited to their individual capacities and needs. The book is so simple in form and treatment that it is believed that girls and boys will themselves obtain effective guidance from it.

Since the previous Directory was published some interesting developments have taken place along educational lines. Educational methods and programs have in many instances been improved. On the other hand, comparatively few new schools have been started in recent years, owing to conditions during the war and its aftermath. In fact, several small schools—especially those teaching different branches of art—have been forced to close their doors, at least temporarily.

As this book is a purely vocational directory it deals only with those schools giving vocational courses. No general academic schools or courses are included. Since the Directory is of interest to boys and girls between the ages of about fourteen and twenty years, no primary schools have been mentioned herein. The boroughs covered are Manhattan, Bronx, and Brooklyn, as the largest number of schools are found in these boroughs.

In the subject index the schools have been grouped according to subject matter taught. In the main body of the book they have been grouped under three main headings, although some schools must necessarily appear under more than one heading. (1) Those schools giving commercial courses form one group. (2) Schools giving industrial courses form the second group. (3) Schools giving semi-professional courses fall into the third group. By semi-professional

are meant those schools and courses which do not require a college degree as a prerequisite.

Public vocational and trade schools of secondary grade have been listed. Included among them is the Haaren High School, at Hubert and Collister Streets, which is interesting as the only high school in Manhattan which is run on the "co-operative plan." In Brooklyn, the Manual Training High School maintains industrial courses for boys, conducted in this way, but there is as yet no separate co-operative public school in Brooklyn. Under the "co-operative plan," students divide their school term between vocational work done at schools and the same kind of work done in an industrial plant or business office. In other words, the school procures a part-time paying job for the students, at the same time that they are still learning their vocations at school. This is claimed to result in more practical vocational education, and in greater efficiency and interest on the part of the student.

An attempt has been made to list endowed schools giving vocational courses. A few corporation schools are also listed; very few, however, as only those corporation schools are included which give training so general in its nature as to be useful in any plant of that industry. Many corporation schools are efficiently and carefully run, but in the majority of cases, the training is confined to specific kinds of work carried on within the plan of the particular company served by the school. A few schools, however, offer a broader training in industrial methods and problems.

Besides the types of schools above mentioned, the Directory includes those private schools of which the members of the Vocational Service for Juniors have personal knowledge. Unfortunately it has not been feasible to list all the private schools in view of their very great number. It is earnestly requested that officials who feel that their school should have had a place in this book notify the Secretary of the Vocational Service for Juniors in order that the School be listed in future issues of this Directory.

It will be found on looking over the data contained herein, that the most important questions concerning each school have in all probability been answered. In glancing over the columns marked "Scholarships" and "Remarks," some interesting facts will present themselves. Although some schools have relief funds, or free tuition in exceptional cases, very few offer scholarships to worthy pupils who cannot afford either the time or the funds to take a course of

training. Several schools, however, have a placement bureau and a follow-up system whereby they keep in touch with their pupils during the first years of their industrial careers.

Grateful acknowledgment is made of the valuable assistance of the staff of the Vocational Service for Juniors.

ELSIE BORG GOLDSMITH,
Chairman, Sub-Committee on the Directory.

CONDITIONS UNDER WHICH CHILDREN MAY WORK

CHILDREN under 14 years of age may not be employed in any business or service whatever. This applies equally to work during school hours, before and after school hours, on Saturdays, Sundays, and during vacation. Exception is made for selling or delivering newspapers by boys between 12 and 16 years of age and for theatrical and motion picture film work in which children under 16 may be employed with the consent of the Mayor, but are not allowed to sing or dance. The employment of children under 14 in manufacturing carried on in tenements or in cannery sheds is deemed to be work for a factory, and is subject to factory prohibitions.

Children 14 or 15 years of age may not be employed without an employment certificate obtained from the school authorities. Children under 16 years of age may not be employed in dangerous occupations (Section 146 of the Labor Law).

To obtain an employment certificate a child must be 14 or 15 years of age and must present the following papers:

1. *School Record Certificate:*

   Issued on parent's application by principal of school last attended by applicant. To secure this record children must have attended school at least 130 days during the twelve months next preceding their 14th birthday, or during the twelve months next preceding the date of application for the school record certificate. 14-year-old children must be graduates of a public, private, or parochial elementary school. Children 15 years of age must have completed the work of the first six years of the public elementary school or school equivalent thereto.

2. *Evidence of Age:*

   One of the following papers must be produced which may be accepted only in the order given:

   (a) Transcript of birth certificate, baptismal certificate or passport.
   (b) Other documentary evidence such as an Ellis Island certificate of arrival, an insurance policy, etc.
   (c) Physician's certificate of age.

3. *A Pledge of Employment:*

This is a statement that the employer who signs the paper will give the child immediate employment and describes the kind of work the child will be required to do and the number of hours per day he will be required to work.

4. *Certificate of Physical Fitness:*

If the above-mentioned papers are approved, the child takes them to the Board of Health and receives a certificate of physical fitness if he passes the examination given by the physician there. The certificate states that the child is in sound health and physically able to perform the work he intends to do.

Factory work is prohibited for children between 14 and 15 before 8 o'clock in the morning or after 5 o'clock in the evening or for more than eight hours in any one day or more than six days in any week. In mercantile establishments the opening hour is 8 A. M., the closing hour 6 P. M., but children may not work in these establishments for more than eight hours daily.

Schedule of Schools

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Aub Secretarial School 2770 Broadway	Secretarial Stenography Typing Typing (alone) Evening Course	Approval of Director	Average 6 mos.
Ballard School Y. W. C. A. (Central Branch) 610 Lexington Ave.	Advertising Banking Bookkeeping Filing Foreign trade French Italian Law Multigraphing Political economy Public speaking Salesmanship Spanish Stenography Typing Secretarial Training English Stenography Typing	Member of Y. W. C. A.	Dependent on course
Bay Ridge High School Fourth Avenue and 67th St. Brooklyn	Day School Bookkeeping Civics Office practice Spanish Stenography Typing Night School Bookkeeping Economics Law Stenography Typing	Elementary school or equivalent education	1-4 yrs.
Blind Women's Workshop 111 E. 59th St. (N. Y. Ass'n for Blind)	Stenography and Dictaphone Typing	Blind Age 16-50	Dependent on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	9 a. m.-3 p. m. or by arrangement	Female	$125 $10 per month $8 per month Books extra	Part scholarships	
Sept.-June Summer session June-July	9:30 a. m.-9:30 p. m. except Sat.	Female	$15 to $18 $120		Tuition free in exceptional cases Student Aid Fund Employment bureau
Sept.-June	8:35 a. m.-3 p. m. except Sat.	Female	Free		Vocational adviser
Open all yr.	8:45 a. m.-5 p. m. Saturdays 9 a. m.-12:30 p. m.	Female	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Bronx Evening High School for Women Prospect Ave. and Jennings St.	Arithmetic Bookkeeping Law Office practice Stenography Typing	Elementary school or equivalent education	2-4 yrs.
Brooklyn Evening High School Putnam and Marcy Aves.	Bookkeeping Law Stenography Typing	Elementary school or equivalent education	3 yrs.
Bushwick Evening Trade School 400 Irving Ave., Brooklyn	Bookkeeping English Salesmanship Spanish Stenography Typing	Elementary school or equivalent education Employed during day	1-3 yrs.
Bushwick High School Irving Avenue, Brooklyn	Bookkeeping Law Spanish Stenography Typing	Elementary school or equivalent education	1-4 yrs.
Central Evening High School for Women Nostrand Ave. and Halsey St., Brooklyn	Arithmetic Bookkeeping Law Office practice Stenography Typing	Elementary school or equivalent education	3-4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	7:45 p. m.-9:45 p. m. except Sat.	Female	Free		
Sept.-June	7:25 p. m.-10:15 p. m. except Sat.	Male	Free		
Sept.-May	7:30 p. m.-9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Male Female	Free		
Sept.-June	9 a. m.-3:35 p. m. except Sat.	Male Female	Free	Several	Placement secretary
Sept.-June	7:30 p. m.-10 p. m. except Sat.	Female	Free		Placement Committee

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Commercial High School Albany Ave. and Bergen St., Brooklyn Annex P. S. 15, Third Ave. and State St., B'klyn	Arithmetic Bookkeping Correspondence Law Stenography Typing	Elementary school or equivalent education	1-4 yrs.
Cooper Union for the Advancement of Science and Art Fourth Ave. and 8th St.	Secretarial course Bookkeeping English Stenography Typing	Age 18-35 Exams in English, composition, dictation, penmanship and spelling	7½ mos.
East Side Evening High School P. S. 20, Rivington and Forsyth Sts.	Advertising Arithmetic Bookkeeping Economics Law Salesmanship Spanish Stenography Typing	Elementary school or equivalent education	3 yrs.
Eastern Evening High School for Men P. S. 122, Harrison Ave. and Heyward St., Brooklyn	Advertising Arithmetic Bookkeeping Economics Law Spanish Stenography Typing	Elementary school or equivalent education	3-4 yrs.
Eastern District High School Marcy Ave. and Keap St.	Bookkeeping English Languages Stenography Typewriting	Elementary school graduate or equivalent education	3 yrs.
Erasmus Hall High School Flatbush and Church Aves., Brooklyn	Stenography Typing	Elementary school or equivalent education	4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-3 p. m. except Sat.	Male	Free		Placement bureau and follow-up system
Oct.-May	9 a. m.-3 p. m.	Female	Free Expenses for books, materials, etc.		
Sept.-June	7:15 p. m.-10:15 p. m. except Sat.	Male	Free		
Sept.-June	7:10 p. m.-10 p. m. except Sat.	Male	Free		
Sept.-June	8:40 a. m.-4:00 p. m.	Female	Free		
Sept.-June	8:30 a. m.-2:30 p. m. except Sat.	Male Female	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Evander Childs High School Creston Ave. and 184th St. Annexes: P. S. 46, Briggs Ave. and 196th St. P. S. 8, Briggs Ave. and Mosholu Pkwy. P. S. 16, Carpenter Ave. near 240th St.	Advertising Bookkeeping Law Stenography Typing	Elementary school or equivalent education	1-4 yrs.
George Washington High School Broadway and Academy St.	Bookkeeping English Spanish Stenography Typewriting	Elementary school graduate or equivalent education	4 yrs.
Girls Commercial High School St. Marks and Classon Aves., Brooklyn	Accounting Bookkeeping Science Secretarial course (for post-graduates) Stenography Typing	Elementary school or equivalent education	1-4 yrs. Dependent on subject chosen
Girls High School Nostrand Ave., Halsey and Macon Sts., Brooklyn	Bookkeeping Economics Mathematics Stenography Typing	Elementary school or equivalent education	1-4 yrs.
Grace Institute 149 W. 60th St.	English Stenography Typing	Preference given to pupils with 2 yrs. High School education	1 yr.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-3 p. m.	Male Female	Free		Placement bureau
Sept.-June	8 a. m.-4 p. m.	Male Female	Free		
Sept.-June	8 a. m.-5 p. m. except Sat.	Female	Free		Placement bureau
Sept.-June	8:40 a. m.-3:30 p. m.	Female	Free		Vocational committee
Sept.-June	Day, 9 a. m.-4:15 p. m. Eve., 7 p. m.-9 p. m.	Female	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Haaren High School Hubert and Collister Sts.	Advertising Bookkeeping Economics Mathematics Merchandising Organization (store) Salesmanship Stenography Textiles Typing	Elementary school or equivalent education, or transfer from another H. S.	3-4 yrs.
Hebrew Technical School for Girls 240 Second Ave.	Bookkeeping Stenography Typing Office Training	Age 14 Elementary school diploma Entrance and physical exams.	4 yrs.
High School of Commerce 155 W. 65th St. Annexes: P. S. 67, 120 W. 46th St. P. S. 166, 132 W. 89th St.	Accounting Advertising Banking Bookkeeping Economics Finance Investments Labor problems Law Materials of commerce Mathematics Office practice Salesmanship Statistics Stenography Typing	Elementary school or equivalent education	4 yrs.
Italian Evening School 154 Hester St. (Children's Aid Society School)	Stenography Typing Office training	Age 15 Working papers	1-3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-3 p. m.	Male Female	Free		Alternate weeks in business houses for part of course Pupils paid market rate while employed Placements, supervision in business and report of progress by "Co-ordinators" of School
Open all yr.	8:45 a. m.-4 p. m.	Female	Free $18-$25 for books and materials		Placement bureau and follow-up system
Sept.-June	9 a. m.-2:45 p. m. except Sat.	Male	Free		Placement bureau and follow-up system
Sept.-June	7:30 p. m.-9:30 p. m.	Male Female	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Julia Richman High School 60 W. 13th St. Annexes: P. S. 87, Amsterdam Ave. and 77th St. P. S. 9, 225 W. 82d St. P. S. 66, 421 E. 88th St. P. S. 117, 170 E. 77th St. P. S. 96, Avenue A and 81st St. P. S. 179, 140 W. 102nd St.	Accounting Arithmetic Bookkeeping Civics Economics Industrial conditions (local) Law Office practice Salesmanship Statistics Stenography Typing	Elementary school or equivalent education	1-4 yrs.
Katharine Gibbs School 101 Park Ave.	Accounting Advertising Banking Correspondence Economics English Filing and indexing Insurance Investments Law Office practice and systems Personnel Management Psychology (business) Stenography Typing	H. S., college, or equivalent education	Average 8 mos.
Merchants and Bankers Business School Madison Avenue and 58th St.	Commercial Accounting Bookkeeping Business administration English Office appliances Secretarial Stenography Typing	Elementary school graduates	Average 9 mos.
Miller School 131 E. 23rd St.	Bookkeeping Office practice Typing Stenography	Elementary school graduates H. S. graduates preferred	Average 8 mos.
Morris Evening High School Boston Road and 166th St.	Bookkeeping Law Stenography Typing	Elementary school or equivalent education	3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	8:40 a. m.-2:45 p. m. except Sat.	Female	Free		Students Aid Fund Placement bureau and follow-up system
Sept.-May	9 a. m.-3 p. m.	Female	$200-$300.		
Open all yr.	9 a. m.-3 p. m. 7:30 p. m.-9:30 p. m.	Male Female	$17-$20 per mo. $125-$150 per course	Several	
Open all yr.	9:30 a. m.-3 p. m. 7 p. m.-9 p. m. Mon., Wed., Fri.	Male Female	$6 per mo. $18 per mo. Books and supplies extra		
Sept.-June	7:30 p. m.-10:10 p. m. except Sat.	Male	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Morris High School Boston Road and 166th St.	Accounting Arithmetic Bookkeeping Civics Office training Salesmanship Stenography Transportation Typing Secretarial Course (post-graduate)	Elementary school or equivalent education	4 yrs. 6 mos.
New Lots Evening High School Sutter Avenue, Vermont and Wyona Streets, Brooklyn	Arithmetic Bookkeeping Stenography Typing	Elementary school or equivalent education	3 yrs.
New Utrecht High School 86th St. near 18th Avenue, Brooklyn	Arithmetic Bookkeeping Stenography Typing	Elementary school or equivalent education	3-4 yrs.
New York Edison Co. Stuyvesant Place and 15th St.	Accountancy course Bookkeeping Principles of accounting Public service problems Correspondence Electric cooking and heating apparatus Psychology (business) Publicity Advertising Editorial work Signs (electric) Salesmanship Telephone operating	Employed by Co. or by United Electric Light & Power Co., New York & Queens Electric Light & Power Co., or Consolidated Gas Co.	3 yrs. Reg. and special courses averaging 1½ hrs. per week
New York School of Filing 1170 Broadway	Application of Filing Methods to Banking Brokerage Insurance Law Mail Order Manufacturing Real Estate Sales Card indexing Systems Alphabetic Geographic Numeric Subject Transferring Typing	Age 17-35 P. S. education	1 mo.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	8:05 a. m.-1:20 p. m., or 1 p. m.-5:30 p. m. except Sat.	Male Female	Free		Placement bureau
Sept.-June	7:10 p. m.-10 p. m. except Sat.	Male Female	Free		
Sept.-June	8:40 a. m.-4 p. m. except Sat.	Male	Free		
Oct.-May	Day and evening	Male Female	Free	1 for graduate of Accounting School	Vocational guidance
Open all yr.	10 a. m.-3 p. m. 6 p. m.-8:45 p. m.	Female	$30		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Packard Commercial School Lexington Ave. and 35th St.	Commercial Course Secretarial Course Stenographic Course Typing (alone)	Elementary school or equivalent education High School education Good knowledge of English	10-12 mos. 6-12 mos. 7 mos. 4 wks.
Public School 4 Rivington and Ridge Sts.	Arithmetic Bookkeeping Business English Stenography Typewriting	Elementary school graduate	1 yr.
Public School No. 42 (Evening) Washington Ave. and Claremont Parkway, Bronx	English Mathematics Stenography Typing	No restrictions	Dependent on course and on individual
Seward Park Evening High and Trade School for Men and Women Hester, Essex and Norfolk Sts.	Bookkeeping Stenography Typing	Elementary school or equivalent education	3 yrs.
Theodore Roosevelt High School Mott Ave. and 144th St.	Accountancy Bookkeeping English History Languages Elective subjects Secretarial Bookkeeping English History Languages Office practice Stenography Typewriting Elective subjects	Elementary school graduate	1-4 yrs.
Washington Heights Evening High School 521 W. 145th St.	Advertising Arithmetic Bookkeeping Civics Law Office training Salesmanship Stenography Typing	Elementary school or equivalent education	3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	Day, 9 a. m.-3 p. m. Eve. 7:30 p. m.-9:30 p. m. Mon., Wed., Fri.	Male Female	$50 per 10 wks. $18 per 10 wks. $50 per 10 wks. $12 per 4 wks.		
Sept.-June	9 a. m.-3 p. m.	Female	Free		
Sept.-June	7:45 p. m.-9:45 p. m.	Male Female	Free		
Sept.-June	7:30 p. m.-9:30 p. m.	Female	Free		
Sept.-June	8 a. m.-1 p. m. 1 p. m.-5:30 p. m.	Male Female			
Sept.-June	8 a. m.-10 p. m. except Sat.	Male Female	Free		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Washington Irving High School 40 Irving Place	Bookkeeping Course Bookkeeping Community Civics Domestic Art Domestic Science Drawing Elocution English History Languages Music Physiology Stenography Elective subjects Stenography Course Bookkeeping Community Civics Domestic Art Domestic Science Drawing Elocution English History Languages Music Office practice Physiology Stenography Typing Elective subjects	Elementary school graduate	4 yrs.
Wood's Business School Fifth Ave. and 125th St.	Secretarial Training Stenography Typing Stenographic Course	English	Dependent on course and on ability of individual
Young Men's Christian Association, Brooklyn Branch 55 Hanson Place	Accountancy Institute Accounting Auditing Economics Finance Law Organization Commercial Bookkeeping Business preparatory Foremanship Mathematics Salesmanship Secretarial English Stenography Typing Spanish	For Diploma: H. S. Grad. or equivalent education Special students admitted	3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	8 a. m.-1 p. m. 1 p. m.- 5:30 p. m.	Female			
Open all yr.	Day 9 a. m.-3 p. m. Evening 7:30 p. m.- 9:30 p. m. Mon., Tues., Thurs.	Male Female	Day $82-$156 Evening $6 per mo. $19 per 4 mos. in advance $40 per year (installments)		Individual instruction
Open all yr.	7:30 p. m.- 9:30 p. m.	Male	$90 per year Books and supplies extra $40 $20 $45		

I. COMMERCIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Young Men's Christian Association, 23d St. Branch 215 W. 23rd St.	Accountancy Institute Accounting Auditing Economics Law	H. S. graduate or equivalent education, or practical experience	37 wks.
	Commercial Advertising Banking Bookkeeping Correspondence English French Merchandising Office practice Public speaking Salesmanship Spanish Stenography Typing	Approval of director	36 wks.
Young Women's Christian Association, Brooklyn Branch 276 Schermerhorn St., B'klyn	Advertising Comptometer English French Public speaking Spanish Stenography Typing Secretarial course English Stenography Typing	Member of Y. W. C. A. 1 yr. H. S. No restrictions for special courses H. S. Graduate	Dependent on individual
Young Women's Hebrew Association 31 W. 110th St.	Arithmetic Bookkeeping Civics Dictaphone English Filing French Office training Penmanship Spanish Stenography Telephone switchboard Typing	For Day School: Elementary school education; exam. For Evening School: Age 17, exam. Member of Y. W. H. A.	11 mos. Dependent on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	7:30 p. m.-9:30 p. m.	Male	$60.00 Materials and supplies extra		Price includes one year's membership in Y. M. C. A.
Sept.-June	7:30 p. m.-9:30 p. m.		Dependent on subject		
Open all yr.	9 a. m.-2:30 p. m. 7:30 p. m.-9:30 p. m. except Sat.	Female	Day, $14 per mo. Eve., $6 per mo.		Placement bureau
Open all yr.	9 a. m.-3 p. m. 8 p. m.-9:45 p. m.	Female	$60 Special classes $1-$10	10 covering tuition 8 of $150 each	Placement bureau and follow-up system 172 girls, age 18-25, may board in Home, $3-$11 per week.

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Art Evening Trade School Public School 27 202 - 214 East 42nd St.	Clay modelling Costume design Interior decorating Jewelry design Mural design	Dependent on course	Dependent on course
Ballard School Y. W. C. A. (Central Branch) 610 Lexington Ave.	Design Commercial Costume Poster Dressmaking Pattern drafting Pattern making Sewing Embroidery Millinery Nursing (practical) Tea room, cafeteria and lunch-room management	Member of Y. W. C. A.	Dependent on course
Baron de Hirsch Trade School 222 East 64th St.	Automotive mechanics Carpentry Drawing Mechanical Electricity Machine operating Machine shop work Mathematics Painting House Sign Plumbing Printing Sheet metal work	Age 16 Speak, read and write English Approval of superintendent	5½ mos.
Bay Ridge High School Fourth Avenue and 67th Street, Brooklyn	Design Commercial Drawing Freehand Mechanical Dressmaking Millinery Nursing	Elementary school or equivalent education	1-4 yrs.
Blind Men's Workshop 338 E. 35th St. (N. Y. Ass'n for Blind)	Broom making Chair making Mop making	Blind Age over 21	Dependent on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
pt.-May	7 p. m.-9:30 p. m. Two evenings a week	Male Female	Free		
pt.-June mmer ssions ne-July	9:30 a. m.-9:30 p. m. except Sat.	Female	$15 to $50 $75 to $100		Tuition free in exceptional cases Student Aid Fund Employment bureau
g.-Feb. b.-July	8:30 a. m.-4 p. m.	Male	Free		Applicants must have sufficient means of support to enable them to remain the full term
pt.-June	8:35 a. m.-3 p. m. except Sat.	Female	Free		Vocational adviser
en all yr.	8 a. m.-5 p. m. Saturdays 8 a. m.-1 p. m.	Male	Free		Apprentices paid $6 per week and luncheon; after training, $7-$30 as piece workers

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Blind Women's Work Shop 111 E. 59th St. (N. Y. Ass'n for Blind)	Basketry Cooking Crocheting Knitting Machine operating	Blind Age 16-50	Dependent on individual
Bronx Evening High School for Women Prospect Ave. and Jennings Street	Design Commercial Costume Textile Drawing Freehand Dressmaking Embroidery Millinery	Elementary school or equivalent education	2-4 yrs.
Brooklyn Evening High School Putnam and Marcy Aves.	Drawing Architectural Freehand Mechanical	Elementary school or equivalent education	3 yrs.
Brooklyn Evening Technical and Trade School Seventh Avenue and Fourth St.	Administration (shop) Automobile mechanics Cabinet making Carpentry and joinery Chemistry (industrial) Design Ship Drawing Architectural Mechanical Dressmaking (trade) Electricity installation and wiring Engineering Civil Electrical Mechanical Steam Gas engine mechanics Machine shop work Mathematics (shop) Millinery (trade) Nursing (practical) Pattern making Plan reading and estimating Plumbing Printing Composition Imposition Linotype operating Press work Proofreading Typesetting Sheet metal work	Elementary school or equivalent education Employed in trade during day	1-3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	8:45 a. m.-5 p. m. Saturdays 9 a. m.-12:30 p. m.	Female	Free		Paid on time basis for salable work Pupils placed in school work shops
Sept.-June	7:45 p. m.-9:45 p. m. except Sat.	Female	Free		
Sept.-June	7:25 p. m.-10:15 p. m. except Sat.	Male	Free		
Sept.-May	7:45 p. m.-9:45 p. m. Mon. and Wed. or Tues. and Thurs.	Male Female	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Brooklyn Vocational School for Boys Jay and Nassau Sts., Brooklyn	Automobile repair Drawing Architectural Mechanical Electricity Installation Wiring Machine shop work Sheet metal work Show cutting and fitting Shoe machine operating Wood working	Elementary school or equivalent education	2 yrs.
Bushwick Evening Trade School 400 Irving Ave., Brooklyn	Automobile mechanics Cabinet making Design Machine Sheet metal Ship Drawing Architectural Mechanical Dressmaking (trade) Electricity Installation Wiring Forging Gas engine mechanics Illustration Commercial Machine shop work Mathematics (trade) Pattern making Plan reading and estimating Plumbing Printing Linotype operating Presswork Typesetting Radio work Sheet metal work Tool making	Elementary school or equivalent education Employed during day	1-3 yrs.
Bushwick High School Irving Avenue and Madison St., Brooklyn	Drawing Mechanical Manual training Technical courses Mathematics Physics Preparation for Higher Training in Architecture Chemistry Engineering Special work in woods and metals	Elementary school graduate or equivalent education	4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-4 p. m. except Sat.	Male	Free		Placement bureau and follow-up system
Sept.-May	7:30-9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Male Female	Free		
Sept.-June	8 a. m.-5 p. m. except Sat.	Male Female	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Central Evening High School for Women Nostrand Ave. and Halsey St., Brooklyn	Design Costume Dressmaking Millinery	Elementary school or equivalent education	3-4 yrs.
Clara de Hirsch Home for Working Girls 225 East 63d St.	Dressmaking Millinery Sewing Hand Machine	Age 14	6 mos.-2 yrs., dependent on course and on individual
Cooper Union for the Advancement of Science and Art Fourth Ave. and 8th St.	Day School Chemistry Engineering Civil Evening School Chemistry General science and electrical engineering Technical Concrete construction Design Motor vehicle Ship and yacht Drawing, mechanical Steam engine practice Strength of materials	Age 16 Exams in algebra, English, plane geometry and history	4 yrs. 6 yrs. 5 yrs. 1 yr. each
Crippled Children's East Side Free School 157 Henry St.	Copper work Embroidery Sewing (fine) Sign painting	Crippled Age 14 Working papers	Dependent on individual
Eastern Evening High School for Men P. S. 122, Harrison Ave. and Heyward St., Brooklyn	Design Commercial Drawing Architectural Freehand Mechanical	Elementary school or equivalent education	3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	7:30 p. m.-10 p. m. except Sat.	Female	Free		Placement committee
Sept.-July	9 a. m.-5:30 p. m.	Female	$2 per month Free to pupils unable to pay	40	Pupils in need may live free while training Board rate based on wages Maximum $7 per week
Oct. 1-May 15	9:45 a. m.-4:30 p. m. 7:30 a. m.-9:30 p. m.	Male Female	Free Expenses for books, laboratory fees, etc.		
Sept.-July	9 a. m.-5 p. m.	Male Female	Free		Placed through Institute for Crippled and Disabled Men Follow-up work by social investigators Girls placed in School's workshops
Sept.-June	7:10 p. m.-10 p. m. except Sat.	Male	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Erasmus Hall High School Flatbush and Church Aves., Brooklyn	Drawing Mechanical	Elementary school or equivalent education	4 yrs.
Haaren High School Hubert and Collister Sts. Annex: Haaren H. S. Industrial Annex, at the Manual Training High School, Brooklyn	Drawing Mechanical Electricity Machine shop work Steam plant work	Elementary school or equivalent education, or transfer from another H. S.	3-4 yrs.
Harlem Evening Trade School Fifth Ave. and 138th St.	Automobile repair Cabinet making Carpentry Design Sheet metal Structural steel Drawing Architectural Commercial Freehand Mechanical Electricity Installation Engineering Gas engine Steam Forging House construction Machine shop work Oxy-acetylene welding Plan reading and estimating Plumbing Printing Composition Cylinder press work Flatbed press work Imposition press work Linotype operating Monotype Radio Sheet metal work Telegraphy Telephony Tool making	Age 18 Employed in trade applied for Physical qualifications	Dependent on course and on individual 1-4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	8:30 a. m.-2:30 p. m. except Sat.	Male Female	Free		
Sept.-June	9 a. m.-3 p. m.	Male	Free		Alternate weeks in business house for part of course Pupils paid market rate while employed Placements, supervision in business and report of progress by "Co-ordinators" of School
Sept.-May	7:30 p. m.-9:30 p. m. Mon., Tues., Wed., Thurs.	Male	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Hebrew Technical Institute Stuyvesant and 9th Sts.	Day School Automotive engineering Chemistry Drawing Freehand Mechanical Electricity Engineering Forging Instrument making Machine shop work Mathematics Algebra Geometry Mensuration Trigonometry Metal working Pattern making Physics Science (lectures) Wood carving Wood working	Age 14 Report of last 6 months from last school attended Exams in arithmetic, English, geography, history (U. S.)	3 yrs.
	Evening School Automotive engineering Drawing Freehand Mechanical Cabinet making Die making Instrument making Machine shop work Pattern making Tool making	Age 19 Employed in trade during day	2 yrs.
Hebrew Technical School for Girls 240 Second Ave.	Design (costume) Dressmaking Embroidery Millinery Sewing	Age 14 Elementary school diploma Entrance and physical exams.	8 mos.
Institute for Crippled and Disabled Men 101 E. 23rd St.	Drawing (mechanical) Jewelry making Motion picture projection Oxy-acetylene welding Printing Monotype operating Press feeding Telephone switchboard operating Repairing Clock and watch Typewriter	Physical handicap Approval of institute	Dependent on course chosen and on individual
Italian Evening School 154 Hester St. (Children's Aid Society School)	Dressmaking Machine operating Printing Sign Painting Sewing	Age 15 Working papers	1-3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-1 p. m.	Male	Free		Students Aid Fund Maintains placement bureau and follow-up system
Sept.-May Mon., Tues., Thurs.	7:30 p. m.-9:30 p. m.		Free $2.50 per month for supplies Pupils furnish kits and instruments		
Open all yr.	8:45 a. m.-4 p. m.	Female	Free $18-$25 for books and materials		Placement bureau and follow-up system
Open all yr.	8:30 a. m.-4:30 p. m. except Sat.	Male	Free		Placement bureau and follow-up system
Sept. June	7:30 p. m.-9:30 p. m.	Male Female	Free	For painting	Maintains dental clinics, health center, open air classes, placement bureaus and follow-up system

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Manhattan Evening Trade School 129 E. 22nd St.	Batik and dyeing Costume design and draping Embroidery Design Handwork Pattern perforating Feather making Flower making Interior decoration Lamp shade making Lunchroom work Cooking Machine operating Bonnaz Embroidery (Singer) Garment Hemstitching Straw hat Manicuring and shampooing Millinery Novelty making Pattern drafting Dresses Tailoring Textiles Dyes Materials Weaves	Age 16 Employed in trade during day	Courses divided in units of 10 lessons each
Manhattan Trade School for Girls 129 E. 22nd St.	Dressmaking Feather making Flower making Lampshade making Laundry work Machine operating Embroidery Garment Kid Gloves Straw hat Manicuring and shampooing Millinery Novelty work Sample mounting Lunch room work—Cooking Textiles	Eligibility for working papers Elementary school graduates preferred	1-2 yrs.
Manual Training High School Ninth Ave. and 4th St., Bklyn.	Drawing Mechanical Mathematics Physics Shop work	Elementary school or equivalent education	4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-May	7:30 p. m.-9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Female	Free		
Open all yr. except Aug.	9 a. m.-4 p. m.	Female	Free	Student Aid Fund Placement bureau and follow-up system	
Sept.-June	8 a. m.-5:15 p. m. except Sat.	Male	Free	Several	

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
McDowell Dressmaking and Millinery School 25 West 35th St.	Dressmaking Cutting Designing Drafting Draping Finishing Sewing Tailoring Trimming Millinery American and French Coloring flowers Design Feather cleaning, curling and steaming Making fabric frame straw ornaments Treatment Trimming	Age 14 Elementary school graduate	Dependent on individual Average time, 6 mos. 10 wks. or less
Mechanics Institute 20 W. 44th St.	Design Decorative Poster Ship Drawing Architectural Freehand Mechanical Topographical Electricity (industrial) Mathematics Business Technical Trade Physics (elementary) with laboratory work Plan reading and estimating	Age 16 Employed during day	3 yrs.
Murray Hill Evening Trade School 237 E. 37th St.	Advertising mechanics Automobile mechanics Carpentry Cabinet making Joinery Drawing Architectural Mechanical Electricity Installation Maintenance Municipal theory Wiring Engineering Electric Garment design Machine shop Theory Management Building Real estate Mathematics (trade) Painting (trade) Show card Signs Photography (commercial) Plan reading and estimating Plumbing Printing Automatic press work Photo-lithography Linotype operating Offset litho press work Typesetting	Age 14 Employed during day in trade applied for	1-3 yrs. Dependent on course chosen and on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	Daily 9 a. m.-3 p. m. Evening 7 p. m.- 9:30 p. m. Tues., Thurs. 10 a. m.-4 p. m. Special arrangements for pupils unable to attend regular classes	Female	$30-$45 $4 per week or $14 for 4 weeks $75, or at the rate of $5 application fee, and $10 per week	Under consideration	Materials furnished both courses, or pupils may furnish own materials
Sept.-April	7:25 p. m.- 9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Male	Free Books and instruments extra, at normal price in supply room	Special prizes	Alumni employment bureau
Sept.-May	7:30 p. m.- 9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Male	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Murray Hill Vocational School 237 E. 37th St.	Automobile mechanics Design Poster Drawing Freehand Mechanical Electricity Installation Wiring Machine shop work Plumbing Printing and press work Sheet metal work Sign painting Wood working	Age 14 Elementary school or equivalent education Exams. in arithmetic, English	2 yrs.
Navigation, Marine Engineering and Radio School of the Seamen's Church Institute 25 South St.	Marine engineering Navigation Radio Training for masters and mates	No restrictions 2 yrs. deck service Age 19 for license	Dependent on individual About 7 mos.
Needlecraft School 218 E. 16th St.	Children's Dresses Sewing Hand Machine	16 yrs. old or have working papers	Dependent on individual
New Lots Evening High School Sutter Avenue, Vermont and Wyona Streets, Brooklyn	Design Commercial Drawing Architectural Freehand Mechanical Dressmaking Millinery	Elementary school or equivalent education	3 yrs. 2 yrs.
New York Auto School 302 E. 14th St.	Automobile mechanics Chauffeur's work Repairing	Age over 18 Physical fitness	4 wks. or less

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-Aug.	9 a. m.-4 p. m.	Male	Free		Placement bureau and follow-up system
Open all yr.	9 a. m.-4 p. m. Sat. 9 a. m.-12 m. 7 p. m.-10 p. m. Mon., Wed., Fri.	Male	$25 $15 $75 (masters) $50 (for chief, 2nd and 3rd mates)		Individual instruction Free clinic
Open all yr.	8 a. m. to 5:30 p. m. Full time and part time sessions Sat. 8 a. m. to 1 p. m.	Female	Free		Students paid while learning 10¢ per hr. or $9 for full time, increase for proficiency Students placed in school workshop
Sept.-June	7 p. m.-9 p. m. 10 p. m. except Sat.	Male Female	Free		
Open all yr.	10 a. m.-12 m. 1 p. m.-3 p. m. 7-9 p. m. (2 hrs. constitute 1 lesson)	Male Female	$35		Occasional reductions in price for special pupils

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
New York Edison Company 14 W. 27th St.	Electricity (installation) Machine shop work Technical Apparatus and illuminating power Installation Laboratory practice organization Substation Operating	Employed by Company or by United Electric Light & Power Co., New York & Queens Electric Light & Power Co. or Consolidated Gas Co.	3 yrs. Reg. and special courses averaging 1½ hrs. per week 25 wks.
New York Electrical School 39 West 17th St.	Electricity Automotive mechanics Battery systems Control equipment Drafting Estimating and contracting Installation and wiring Machine shop work Repair Telegraphy Telephony	Age 16-60	Day, about 6 months Eve., about 12 mos.
New York Institute of Photography 141 West 36th St., N. Y. C. 505 State St., Brooklyn	Motion Picture Course Animated cartooning Cranking Developing Film Lenses Motion picture camera Panoraming and tilting Shutter and automatic dissolve Splicing Text book Title practice Tricks Photography Chemistry Commercial Developing Enlarging Framing Lantern slides Lighting Mechanics Mounting Physics Portraiture Posing Printing Salesmanship	Interest in subject	3-8 mos., dependent on daily attendance

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Oct.-May	Day and Eve.	Male Female	Free	1 for graduate of Accounting School	Vocational Guidance
Oct.-April	5 evenings per week	Male			Prizes
Open all yr.	9 a. m.-4 p. m. 7 p. m.-9 p. m. Mon., Tues., Wed., Thurs.	Male	$190 per year Materials about $19 extra		
Open all yr.	9 a. m.-9 p. m. except Sat. Wed. eve. and holidays	Male Female	$160 in advance or $185 in installments		Evening classes are given daylight practice first Sunday each month Instruction is almost entirely individual

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
New York Trade School First Ave. and 67th St.	Day School Automotive mechanics Electricity Evening School Automotive mechanics Bricklaying Electricity Painting (trade) House Plain decorating Sign Pattern drafting Pattern making Plumbing Printing Sheet metal work Steam and hot water fitting	16-25 yrs. 17-25 yrs. Read, speak and write English	105 hours 14 weeks 6-18 months Dependent on course chosen and on individual
Pan-American Electrical Society, Inc. 39 West 17th St.	Surveying Drawing Field practice Highway and railroad Hydrographical Line and grade Pier and dock Plan reading Semiphore signaling Solar observations	Interest in subject and aptitude for mathematics No age limit	Day, about 4 mos. Eve., about 7 mos.
Puglisi School 231 E. 14th St.	Designing for Dressmaking Cutting Designing Sketching	P. S. graduate	About 5 mos. dependent on individual
Pratt Institute 215 Ryerson St., Brooklyn, N. Y. School of Household Science and Arts	Dress Design Dressmaking (Trade) Hospital Dietetics Institutional Household Science Homemakers Short Courses Day Care of House Cookery Dressmaking House Furnishing Household Adm. Laundry Work Millinery Sewing Short Courses Evening *Cookery Dressmaking Laundry Work *Millinery Pattern Drafting and Draping *Serving Sewing *Men admitted to classes	Thorough knowledge of dressmaking Age 17 Knowledge of sewing and elementary dressmaking Age 23 High School graduate Age 25 Good general education	1 yr. 2 yrs. 1 yr. 1 yr. 3 mos. to 1 yr. 3-6 mos.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-April	9 a. m.-4 p. m. Sat. 9 a. m.-12 m. 7 p. m.-9:30 p. m. Mon., Wed., Fri.	Male	$40 $60 $8-$20 per term of 6 months		
Open all yr.	9:30 a. m.-4 p. m. 7 p. m.-9 p. m. Sat. aft. in field	Male	$190		
Open all yr.	10 a. m.-4 p. m. 5 p. m.-9 p. m.	Male Female	$100		
Sept.-June	9 a. m.-4 p. m. except Sat.	Female	$30-$50 per term of 3 mos. according to course		
	10 a. m.-1 p. m. except Sat. 2 two-hour lessons weekly		$7-$30 per term of 3 mos.		
	7:30 p. m.-9:30 p. m. Mon., Tues., Thurs.	Male Female	$7-$10 per term of 3 mos.		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Pratt Institute School of Science and Technology 215 Ryerson St., Brooklyn	Day School Engineering Chemical Electrical Industrial Mechanical Machine construction Machine shop work Evening School Automotive repair Carpentry Design Machine Structural Drawing Mechanical Electricity Industrial Practical Forging Machine shop work Materials Mathematics Pattern making Physics Industrial Power plant operation Steam engine operation	Age 18 H. S. education or equivalent in industrial experience General fitness for subject Age 18 Employed during day General fitness for subject	2 yrs. 1 yr. 3-6 mos. arranged in periods to meet requirements
Public School 42 (Evening) Washington Ave. and Claremont Parkway, Bronx	Machine shop work Printing	No restrictions	Dependent on course and on individual
Public School 95, Evening Trade School 16 Clarkson St.	Electric wiring Machine shop work Plumbing Sheet metal work	Employed in trade chosen	1 yr. 1 yr. 1 yr. 1 yr.
Public School 5 (Evening) Tillary and Bridge Streets, Brooklyn	Electrical Installation Printing and Press work Sheet Metal Shoe Industry Binding Finishing Packing	Dependent on course	Dependent on course
Public School 67 (Evening) 120 West 46th Street	Auto repair Electrical installation Gas Engine mechanics Sign painting Steam engineering Tailoring	Dependent on course	Dependent on course
Public School 64 (Evening) Berriman and Atkins Aves., Brooklyn	Electrical Installation Printing and Press work	Dependent on course	Dependent on course

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a. m.-5 p. m. except Sat.	Male	$120 per yr. Extras $45-$60		
Sept.-March	7:30 p. m.-9:30 p. m. Mon., Tues., Thurs.	Male	$12-$25 per 3 mos.		
Sept.-June	7:45 p. m.-9:45 p. m.	Male Female	Free		
Sept.-May	2 sessions per week of 2 hours each	Male Female	Free		
Sept.-May	7 p. m.-9:30 p. m. Two evenings a week.	Male Female	Free		
Sept.-May	7 p. m.-9:30 p. m. Two evenings a week.	Male Female	Free		
	7 p. m.-9:30 p. m. Two evenings a week.	Male	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Radio Institute of America, (formerly Marconi Institute) 326 Broadway	Radio technic code (Continental) Systems Telephony	Age 16 Elementary school or equivalent education	Day, about 5 mos. Eve., about 6 mos.
Rhinelander School 350 E. 68th St. (Children's Aid Society School)	Embroidery Italian Cut-work and lettering Sewing (plain) Weaving (Swedish)	Crippled Age 16	2 yrs.
R. Hoe & Company 504 Grand St.	Carpentry Drawing Mechanical Electricity Forging Machine shop work Mathematics Moulding and core making Pattern making	Age 16-18 Employed by company Elementary school graduates preferred	4 yrs. 4 yrs. 4 yrs. 3 yrs. 5 yrs.
School for Printers Apprentices of New York 494 Sixth Ave.	English Printing	Age 16 Registered union apprentices (composition) 1 yr. shop experience	About 4 yrs. Dependent on length of apprenticeship
Seward Park Evening High and Trade School for Men and Women Hester, Essex and Norfolk Sts.	Cabinet making Design Garment Drawing Commercial Mechanical Dressmaking Electricity Installation Machine shop work Millinery Motion picture operating Novelty making Painting Poster Sign Printing Sheet metal work Tailoring	Employed in trade chosen Elementary school or equivalent education	2 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	10 a. m.-5 p. m. 7:30 p. m.- 9:30 p. m.	Male Female	$10-$20 per month $15 per month	Several	
Sept.-June	9 a. m.- 3:30 p. m.	Male Female	Free		Maintains dental clinic, health center and open air classes Girls placed in School's workshops
Oct.-June	5:20 p. m.- 6:45 p. m. except Sat.	Male	Free Supper supplied	Prizes	
Sept.-June	3:30 p. m.- 5:30 p. m. 6 p. m.-8 p. m.	Male Female	1st year $10 2nd year $12.50 3rd year $15 4th year $20		Required attendance is one day and one evening session each Supported jointly by the Printers' League Section of the N. Y. Employing Printers' Association, Inc., and Typographical Union No. 6.
Sept.-June	7:30 p. m.- 9:30 p. m.	Male Female	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Stewart Automobile School 225 W. 57th St.	Automotive work Carburetion Driving Ignition Mechanics Repairing Airplane Boat Passenger car Tractor Truck Special courses Driving Electrical work Mechanical work	No restrictions	6-12 wks. By arrangement
Stuyvesant Evening Trade School First Ave. and 15th St.	Blacksmithing Chemistry (industrial) Design Garment Structural steel Drawing Architectural Commercial Freehand Mechanical Electricity Engineering Machine shop work Mathematics Photography Physics Plumbing Radio work Telegraphy Wood working Cabinet making Joinery Pattern making Wood turning	Age 14 Speak English Employed during day in trade applied for	1-3 yrs. Dependent on course and on individual
Stuyvesant High School First Ave. and 15th St.	Design Machine Ship Drawing Architectural Freehand Mechanical Topographical Electricity Forging Instrument making Machine shop work Metal Work Pattern making Surveying Wood working Cabinet Joinery Wood turning	Elementary school or equivalent education	4 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	Day Evening	Male Female	$90 $36-$84		
Sept.-May	7:30 p. m.-9:30 p. m. Mon. and Wed. or Tues. and Thurs.	Male	Free		
Sept.-June	8 a. m.-5:20 p. m. except Sat.	Male	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Textile Evening Trade School Public School 26 120 West 30th Street	Cabinet making Costume Design Cottons Embroidery Foreign trade Garment design Knitted fabrics Loom fixing Mending Knitted fabrics Mill engineering Mill mathematics Mill wrighting Pile fabrics Ribbon manufacture Shop and Mill mathematics Silks Textile chemistry Upholstery fabrics Woolens and worsteds	Dependent on course	Dependent on course
Textile High School 124 W. 30th St.	Chemistry and Dyeing Design Costume Textile General textile course Textile manufacturing and engineering Textile marketing	Age 14 1-2 yrs. High School Freehand drawing Approval of principal	2-3 yrs.
Trade School for the Deaf—P. S. 47 225 E. 23rd St.	Basketry Flower making Lettering (hand) Machine shop work Millinery Printing Sewing	Age 6-18 Partial or total deafness Mentality normal	4 yrs.
Uttmark's Radio School 8 State St.	Radio Apparatus Adjustment Operation Repair Code Duties at sea Laboratory work Telegraphy (Morse) Theory	Age 15	Day, about 4 mos. Eve., about 6 mos.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-May	7 p. m.-9:30 p. m. Two evenings a week.	Male Female	Free		
Sept.-June	9 a. m.-4 p. m.	Male Female	Free		
Sept.-June	3½ hrs. each week.	Male Female	Free		Placement bureau and follow-up system Monthly alumni report on positions held and work done
Open all yr.	9 a. m.-4 p. m. Sat. 9 a. m.-12 m. 7 p. m.-9:30 p. m. except Sat.	Male Female	$30 per month $15 per month		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Vocational School for Boys Fifth Ave. and 138th St.	Automobile work Chemistry (industrial) Design Commercial Industrial Drawing Architectural Freehand Mechanical Electric flash sign work Manufacturing Operating Electricity Installation Motor and dynamo Storage battery Use of measuring instruments Wiring (bell, light, power) Forging Foundry work Gas engine mechanics Automobile Marine Gas fitting Machine shop work Mathematics (trade) Modelling (for dies, ornaments, etc.) Pattern making Physics Plan reading Plumbing Printing Bookbinding Composition Estimating Imposition Linotype assembling and operating Monotype casting and operating Presswork Proofreading Show card writing (advertising) Sign painting Wood working Cabinet making Carpentry Turning	Elementary School Graduate Approval of authorities	2 yrs.
Washington Heights Evening High School 521 W. 145th St.	Design Commercial Drawing Architectural Freehand Mechanical Dressmaking Millinery	Elementary school or equivalent education	3 yrs. 1 yr.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-July	9 a. m.-4 p. m. except Sat.	Male	Free		
Sept.-June	8 p. m.-10 p. m. except Sat.	Male Female	Free		

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Washington Irving High School 40 Irving Place	Dressmaking Academic Subjects Domestic Science and Art Elementary Dressmaking Costume Design and Dressmaking Domestic Art (Millinery) Applied Chemistry Costume Illustration Dress Design and Pattern making Home and Trade Course in Food and Cookery Academic Subjects Sewing Cookery Biology Foods and Cookery Bookkeeping Typewriting Household Decoration Lunch Room Service Industrial Art Course Academic Subjects Domestic Science and Art Elementary Art Art Domestic Art (Sewing and Millinery)	Elementary school graduates	3 yrs. 4th year optional
Western Union Telegraph Co. 24 Walker St.	Telegraphy Code (Morse) Routine Typing	Age 16 Employee of company Exams in arithmetic, geography, spelling Physical exam. Vaccination	About 6 mos. Dependent on individual
Young Men's Christian Association, Brooklyn 55 Hanson Pl.	Drawing Architectural Mechanical Technical Electricity (practical) Engineering (elementary)	Approval of director	3 yrs.
Young Men's Christian Association 23rd St. Branch 215 W. 23rd St.	Chemistry (industrial) Oxy-acetylene welding and cutting	H. S. graduate or equivalent education, or practical experience Approval of director	32 wks. 8 wks.
Young Men's Christian Association, West Side Branch 318 W. 57th St.	Automobile work Driving Mechanics Repair Road work Shop work Forging Machine tool operating Mechanical dentistry Motion picture machine operating Traffic management	No restrictions	Dependent on course and on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	9 a .m.-4 p. m.	Female			
Open all yr.	9 a. m.-11 p. m. Sessions varied to meet requirements	Male Female	Free		No remuneration while learning Pupil placed with Company
Open all yr.	7:30 p. m.-9:30 p. m.	Male			
Oct.-Jan.	7:30 p. m.-9:45 p. m. 7 p. m.-9 p. m.	Male	$40.25 $50.25	Prices include one year's membership in Y. M. C. A.	
Open all yr.	Day and Eve.	Male Female Male Male Female	$40-$300 $6.50 membership fee		No approved young man debarred for lack of funds

II. INDUSTRIAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Young Women's Christian Association, Brooklyn Branch 276 Schermerhorn St., B'klyn	Candy making Design Costume Poster Dressmaking Embroidery Flower making Hairdressing Interior decoration Manicuring and shampooing Massage (facial) Millinery Nursing (practical) Tea room Cookery Management	Member of Y. W. C. A. No restrictions for special courses	Dependent on individual
Eastern District Branch 575 Bedford Ave. and Keap St., Brooklyn	Design Costume Dressmaking Millinery		
Greenpoint Branch 128 Milton St.	Dressmaking Millinery		
Branch for Colored Girls 45 Ashland Pl.	Dressmaking Millinery		
Young Women's Hebrew Association 31 W. 110th St.	Design Batik Embroidery Costume Poster Textile Drawing Casts Freehand Life Painting Still life	For Day School: Elementary school education; exam. For Evening School: Age 17, exam. Member of Y. W. H. A.	Dependent on individual

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	7:30 p. m.-9:30 p. m. except Sat. 9 a. m. 2:30 p. m.	Female	Day $14 per mo. Eve. $6 per mo.		
Open all yr.	8 p. m.-10 p. m. Mon., Tues., Wed., Thurs. 8 a. m.-12 m. Sun.	Female	Special classes $1 to $10	10 covering tuition 8 of $150 each	Placement bureau and follow-up system 172 girls, age 18-25, may board in Home $3-$11 per week

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
American Academy of Dramatic Arts Carnegie Hall, Seventh Ave. and 57th St.	Junior, Senior and Professional Courses Acting rehearsals Dramatic analysis Interpretation Literature Physical training Action Dancing Fencing Health Reading rehearsals Stage training Business (stage) Costuming Make-up Mechanics Vocal training English diction Speech	Instinct and ability	6 mos.
Art Students' League of New York 215 W. 57th St.	Drawing Antique Life Etching Illustration Lectures Anatomy Composition History of art Perspective Modeling Painting Life Portrait Still life	Approval of instructors	8 mos. Summer school N. Y. C. Summer school Woodstock, N. Y.
Ballard School Y. W. C. A. (Central Branch) 610 Lexington Ave.	Dramatic art Elocution	Members of Y. W. C. A.	Dependent on course
Beaux-Arts Institute of Design 126 East 75th St.	Architecture Interior decoration Mural painting and Composition Ornament modelling Sculpture	No restrictions	Dependent on individual
Bronx House Music School 1637 Washington Ave.	Harmony History Orchestra Junior Senior Piano Teachers Training Violin Violoncello	Interest in subject	Dependent on individual
Chalif Normal School of Dancing 163 West 57th St.	Dancing Courses for Amateurs Physical educators Professionals Recreation leaders Teachers	No restrictions	2 yrs. for diploma

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Open all yr.	9 a. m.-6 p. m.	Male Female	$100-$400		
Oct.-June June-Sept. June-Oct.	9 a. m.-10 p. m. Saturday 8:30 a. m.-5 p. m.	Male Female	Day, $70-$80 per year Evening, $52 Saturday, $30-$45 Material and tools extra	For students of exceptional ability, elementary or advanced	
Sept.-June Summer session June-July	9:30 a. m.-9:30 p. m. except Sat.	Female	$27		Tuition free in exceptional cases Student Aid Fund Employment bureau
Open all yr.	Day and eve.	Male	Architectural design, $2 Registration fee Other courses free	1 Paris Prize Prizes in all courses	
Oct.-June	2 p. m.-10 p. m. 40 min. 30 min.	Male Female	$15 75¢ 50¢	Several	
Open all yr.	Daily except Saturday	Male Female	$5-$215	Several	

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Clarence H. White School of Photography 460 West 144th St.	Photography Color Copying Design Enlarging Lantern slide making	P. S. diploma	
	Print making		20 sessions
	Professional course		10 wks.
	Processes Aquatint Dry point Japanese Line Linoleum-cut Mezzotint Monotype Photo engraving Photogravure Printing and lettering Soft ground Wood cut		15 sessions
	Vocation of Photography and Training Course		30 wks. winter course Spring session, Canaan Summer session, Canaan, 8 wks. Summer session, N. Y. C., 6 wks.
Cooper Union for the Advancement of Science and Art Fourth Ave. and 8th St.	**Day School** Design Advertising Costume Decorative	Age 16 for study in drawing Age 18 for study in designing	4 yrs.
	Drawing Antique Casts Elementary Freehand Life		
	General drawing, sketching and painting course		
	Illustration Costume General		
	Interior decoration		
	Modeling Casts Life		
	Painting Mural Portrait Still life		
	Evening School	Age 16	2-4 yrs. Dependent on course
	Composition Decorative Pictorial		
	Design Advertising Costume Decorative Furniture Poster		
	Drawing Antique Casts Elementary Life		
	Historical Decorative Art		
	Interior decoration		
	Modeling Casts Life		

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Nov.-Mar. Feb. Oct.-Jan. May 15 July July	9 a. m.-4 p.m. except Sat. Eve. 8 p. m.-9:10 p. m.	Male Female	$5-$300		
Sept.-May	9 a. m.-4 p. m. 7:30 p. m.-9:30 p. m.	Male Female Male Female	Free Expenses for instruments, materials, etc. Free Expenses for instruments, materials, etc.		

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
David Mannes Music School 157 East 74th St.	Choral Composition Harmony Harp History Languages English French German Italian Orchestra Organ Piano Sight reading Singing Chorus Individual Teachers Training A—for teachers of Class Singing in Public Schools B—for teachers of instruments Viola Violin Violoncello	Interest in subject	Dependent on individual 2-3 yrs. each course, dependent on work done before entrance
Institute of Musical Art of the City of New York 120 Claremont Ave.	Appreciation Composition Ear Training Harmony Harp History Language Orchestra Organ Piano Sight reading Singing Theory Violin Violoncello	High school or equivalent education Approval of faculty	3-4 yrs. Post-Graduate 2 yrs.
Library School of the New York Public Library Fifth Ave. and 42d St.	Administration Art and the Book Bibliography Book selection Business library methods Cataloguing Classification Current Events Government publications Library and community work Printing and indexing School library work Special library methods Typing	Age 20-35 Physician's certificate High school or equivalent education, minimum requirement Entrance examination	1 yr. for certificate 2 yrs. for diploma

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Oct.-May	Day and evening	Male Female	$5-$700		
Oct.-June	9 a. m.-6 p. m. daily	Male Female	$15-$400	Several Prizes	
Sept.-June	Day	Male Female	1st year $75 New York resident or commuting $45 2nd year $25 Supplies and inspection tours extra Registration fee $5		

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Manhattan Evening Trade School 129 E. 22nd St.	Teachers' Training course for Industrial Schools	Age 16 Employed in trade during day	2 yrs.
Metropolitan Opera Ballet School Metropolitan Opera House	Dancing Ballet training course	Aptitude for subject	Dependent on individual
Music School of East Side House Settlement 540 E. 76th St.	Glee Club Orchestra Piano Violin Violoncello	Interest in subject	Dependent on individual
Music School Settlement 51 East 3rd St.	Choral Dancing English Orchestra Piano Singing Theory Violin Violoncello Wind instruments	Interest in subject	Dependent on individual
National Academy of Design Amsterdam Ave. and 109th St.	Composition Drawing Antique Figure Portrait Etching Lectures Anatomy Graphic arts Ornament Perspective Painting Figure Portrait Still life	Age under 30 Examination in drawing	Dependent on individual. Maximum 5-6 yrs.
New York School of Applied Design for Women 160 Lexington Ave.	Design Conventionalized Ornament Poster Textile Drawing Architectural Freehand Flower painting and drawing Illustration Interior decoration Ornament (historic)	Age over 16	18 mos. elementary course 2 yrs. each advanced course 3 yrs.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-May	7:30 p. m.-9:30 p. m. Mon. & Wed. or Tues. & Thurs.	Female	Free		
Sept.-June	Beginner 9 a. m.-10 a. m. Children 4:30 p. m.-6 p. m. Advanced 4 p. m.-6 p. m.	Female	$15 per month $15 per month $30 for 12 lessons	Pupils accepted in Ballet are entitled to free tuition	
Oct.-July Summer session July-Sept.	3 p. m.-7 p. m. Saturday 9 a. m.-1 p. m. Wed. eve. 7 p. m.-9:30 p. m.	Male Female	50¢ per lesson Class lessons, 25¢	20	
Oct.-June	40 min.	Male Female	65¢ for individual lesson 35¢ for class lesson (2 pupils)	63	Maintain a Musical Bureau to arrange engagement for pupils
Sept.-Apr.	9 a. m.-12 m. 1 p. m.-4 p. m. 7 p. m.-10 p. m. Saturdays 9 a. m.-12 m.	Male Female	Free Materials extra Matriculation $10. for chair and easel, each term	1 European (2 years) given every 2 years 1 (1 year) training and study Prizes each course	
Oct.-May	9:30 a. m.-4 p. m.	Female	$25-$165 Extras $15-$35	75	Maintains bureau of sales and positions

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
New York School of Fine and Applied Art 2239 Broadway, New York 16 Avenue Wagram, Paris, France	Architecture House planning Landscape Design Advertising Costume Poster Stage Drawing Life ("Hambridge Research") Illustration Interior Decoration	Approval of school	3 yrs. minimum
New York School of Medical Gymnastics and Massage 616 Madison Ave.	Anatomy Exercise Corrective Hygienic Gymnastics Hygiene Kinesiology Massage Orthopedics Pathology Physiology Theory of massage and medical gymnastics	Elementary school education 1 year High School desirable	4-8 mos.
Pratt Institute School of Fine and Applied Arts 215 Ryerson St., Brooklyn	Architecture Construction Design Applied Crafts Drawing Color Freehand Life Illustration Commercial Costume Pictorial Interior decoration Jewelry Chasing Silversmithing Mural decoration Normal course Art Manual training Painting	For normal course, age 19, H. S. grad. For vocational course, age 17, H. S. or equivalent education For evening courses, age 15, employed during day, approval of instructors	2-3 yrs.
Pratt Institute School of Library Science 215 Ryerson St., Brooklyn	Library training Administration Book selection Story telling Technical work	Age 20-40 H. S. grad., entrance examination, typing 2 modern languages	1 yr.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
New York, Sept.-June Paris, Mar.-Dec. Summer sessions: N. Y., July 5, Aug. 18 Paris, June 1, Sept. 1	9 a. m.-3:30 p. m. Saturdays 9 a. m.-12 m.	Male Female	$200 season $5 entrance fee $50 all classes Materials extra	Several	
Open all yr.	9 a. m.-4 p. m.	Male Female	$150-$250		
Sept.-June	Day 9 a. m.-4 p. m. except Sat. 7:30 p. m.-9:30 p. m. Mon., Tues., Thurs.	Male Female	$100 per annum $15 for 6 mos.	14	Part of scholarships are for students who have been at least 1 year in Pratt Institute
Sept.-June	9 a. m.-5 p. m.	Male Female	$150		Students Aid Fund Maintains placement bureau and follow-up system

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Savage School for Physical Education 308 West 59th St.	Junior and Senior Courses Anatomy Anthropometry Athletics Chemistry Dancing Aesthetic Folk Interpretative National Social Dramatic work First Aid Gymnastics Hygiene Kinesiology Methods Nursing (home) Pedagogy Physiology Playground training Swimming Welfare work	High school diploma Physical examination Interest in subject	2 yrs.
School of Design and Liberal Arts 212 W. 59th St.	Design Costume Textile Drawing Life classes Dyeing Batik Illustration Book Commercial Poster Interior decoration Weaving Hand loom	High school diploma or exceptional talent	About 2 yrs.
Seymour School of Musical Re-education 57 W. 48th St.	Composition and Instrumentation Harmony (advanced) Musical Re-education Harmony (elementary; how to teach children's classes) Psychology Teachers' material Normal Classes Piano Rhythm Singing Community Individual Plainsong Voice fundamentals Song Leading and Community Music Organization Talks on Orchestra Appreciation	Interest; ability to play and sing acceptably	Dependent on individual and on course 10 wks. 25 lessons 10 wks. 10 wks. 10 wks. 10 wks. 10 wks.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	4-5 hours daily	Male Female	Registration fee $5 Annual $200-$300 Graduation fee $10	1—$75 1—$65 1—$60	
Oct.-June	9:30 a. m.-4 p.m.	Male Female	$200 Supplies extra	Limited number of part and full scholarships for pupils of exceptional talent or special training	
Oct.-June Summer session July-Sept., Nyack, N. Y.		Male Female	 $30 course $60 course $60 course $30 course $30-$150 $25 course $35 course $25 course	Yes	

III. SEMI-PROFESSIONAL EDUCATION

Name	Courses	Admission Requirements	Length of Course
Webb's Academy of Naval Architecture and Marine Engineering (Webb's Academy and Home for Ship Builders) Sedgwick Ave. and 188th St.	Chemistry Design Boiler Marine engine Drawing Mechanical Electricity English Graphic statics Heat Hydraulics Internal combustion engine Marine engine Marine propulsion Mathematics Algebra Calculus Differential equations Geometry Plane Solid Trigonometry Mechanics of materials Naval Architecture Producer gas Steam turbines Thermo dynamics Valve gears	U. S. citizens Age 15-21 High school education Examination in mathematics	4 yrs.
Young Women's Christian Association (Central Branch) School of Hygiene and Physical Education 610 Lexington Ave.	Normal Course Anatomy Camp life First aid Gymnastics Corrective Remedial Kinesiology Nursing (home) Physical education Athletics Dancing Games and sports Gymnastics Hygiene Organization and administration Swimming Teaching methods and practice Special swimming course Canoeing Diving First aid Life saving Pool work Construction Equipment Management Sanitation Teaching practice Water games and sports	H. S. grad. or 4 yrs. course in approved secondary school Physician's certificate Medical, physical and intelligence exams.	2 yrs. 1 yr.

Term	Hours	Sex	Tuition and Fees	Scholarships	Remarks
Sept.-June	8 a. m.-3 p. m.	Male	Free, including living expenses and supplies		
Sept.-July (June in camp)	9 a. m.-4 p. m.	Female	$300 (including camp fee) Books and uniforms extra Registration $10 $200 $75 camp fee Books and uniforms extra Registration $10	Several	Loans for senior students Employment Bureau

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